



Career Opportunities



Date Listed: April 2007

POSITION: **Director of Studies (DoS), VET Programs**

- Autonomous Role
- Quality Education Provider
- Sydney City Location

DETAILS: Your new employer is part of a company that is in the business of education globally. The company operates a number of campuses worldwide to provide English language training, and international language and cultural exchange services. It is strongly committed to quality and has a market-focused approach. This drives its search for innovative solutions to customer needs and preferences and enables it to exploit opportunities creatively. It believes in valuing and nurturing enduring relationships with customers, suppliers and partners. It is committed to developing the talents of staff. The well-established Sydney college offers Australian and international students access to study, pathways to universities, diploma and certificate courses, academic preparation cultural interaction and work opportunities through intensive English language and high quality skills training.

The college seeks a Director of Studies (DoS) to manage and grow the pivotal Vocational Education and Training (VET) section. You will have overall responsibility for the academic function, including efficiency, student satisfaction and educational standards. A key responsibility will be to source and manage trainers who are industry practitioners. Staff will look to you for academic leadership as well as input into instructional design, curriculum and materials development. Ensuring compliance with accreditation requirements is crucial to the role. You will also work on generating new business by developing new study programs in response to market demands.

To be successful you will need experience as a senior VET teacher, preferably in business and retail areas. You will be an educator with a genuine interest in education and students. Experience in international education, especially in VET, is essential. Relevant industry experience is highly desirable. Tertiary qualifications, including the Certificate IV in Workplace Training and Assessment and a degree in business-related subjects, are mandatory. You must be a leader who is willing to 'roll up your sleeves' and enjoys working in a small, dynamic organisation where you can contribute by identifying and developing opportunities for growth.

Please email your resume to apply@j-yes-consulting.com. Applications can also be sent to J-YES Recruitment & Consulting, L25, 2 Chifley Square, Sydney 2000 or fax (02) 9328 6025. For a confidential discussion, please call Joyce Yong on (02) 8220 8102.